

# Industry Brief: Education

EfficiencyNOW! ControlNOW! MoneyNOW! ECMNOW!



## Enhance Efficiency, Gain Control, and Save Money with ECMNOW!

In the U.S., schools and universities have a volume of information they must maintain and protect, which can be overwhelming, time consuming and costly. What if your school could enhance **efficiency**, gain more **control** and save **money** with the implementation of one system? With Enterprise Content Management (ECM) schools and universities are able to condense records into a simple, searchable source of information. With Digitech Systems' ECMNOW! your school will be able to:

- Improve **efficiency** by managing information electronically.
- **Control** security and protect student privacy.
- Save **money** by reducing document management costs.



*"Most educational institutions do not realize that all collected data is becoming larger and more difficult to manage. It will slowly become a burden to educational institutions, creating issues in terms of storage, retrieval, redundancy and difficulty in conducting activities which require the retrieval of a large amount of data."*

*~M. Amli A. Baharum  
European Journal of Science*

## Improve Your Efficiency with Electronic Records

Managing and retrieving paper documents across multiple departments and locations can be difficult and inefficient. At a university, information systems can become even more complex. PaperVision® Enterprise and ImageSilo® allow you to **efficiently** manage electronic files, centralize disparate record systems, streamline information management and improve data accuracy and utility.

- Make information accessible from anywhere, anytime to increase overall **efficiency**.
- Use intelligent search capabilities to find student records in seconds.
- Access any stored document without leaving Microsoft® Office or your other primary line-of-business application.

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## Gain Control of Security and Protect Privacy

The No Child Left Behind Act (NCLB), federal laws and state statutes all require schools to collect, report and maintain student data. Under these laws, schools must develop, employ and ensure **control** of student records. *ECMNOW!* simplifies information protection and records disclosure with multiple levels of security, system integrity and reliability.

- Customize access on an individual basis and manage the ability for users to read, change or share documents.
- Enable disclosure tracking to **control** who receives information, when and why.
- Increase data accessibility and security using data encryption during transmission and while information is stored.



*"We have improved employee productivity and saved space without burdening our IT staff. We've become a model district in the region, and other districts frequently visit to see the ImageSilo system. If they really knew how much they'd save, they would do it; the system more than pays for itself."*

*~Sandra McClure, Director of Finance  
Adams County School District 50*

## Save Money by Reducing Your Costs

### Key Features of *ECMNOW!*

- Online access enables your school to increase information **efficiency**.
- Multiple levels of **control** securely protect your students information.
- Cloud ECM saves you **money** by requiring no capital investment and little ongoing IT support.



Schools and universities that use paper systems are wasting valuable time and money. But with ECM products like PaperVision® Enterprise and ImageSilo® you are able to simplify information management and records collection, enabling you to save money.

- Automatically index and store computer-generated reports to reduce distribution costs.
- Reduce overall **money** spent on IT services by allowing us to supply IT support.
- Cut costs by avoiding capital investments in hardware and software.